

# Hug High School

## Cell Phone & Personal Electronic Device Expectations



**Thank you for reinforcing this school policy by partnering with us. By working together, we can help our students be successful.**

- A no cell phone or personal electronic device rule during instructional time will be followed. Students will be asked to keep their cell phones and personal electronic devices out of sight or in their backpacks during instructional time.
- This expectation will support the highest quality education for our students.
- Cell phone usage negatively impacts students' mental health and motivation to learn and focus.
- Students deserve an education that prepares them for a career or college or whatever path they choose.
- Students can achieve high expectations and a partnership with staff and families to meet these expectations is valued.

<b>During instructional time, students are not permitted to use or display the following personal electronic devices:</b>	<b>During instructional time, students are not permitted to use or display the following personal electronic devices, except when explicitly directed by staff to use such devices for instructional purposes:</b>
<ul style="list-style-type: none"><li>• Cell phones</li><li>• Tablets</li><li>• Computers/laptops</li><li>• Gaming devices</li></ul>	<ul style="list-style-type: none"><li>• Headphone</li><li>• eReaders</li></ul>

Outside instructional time, reasonable and responsible use of electronic devices in common areas (outside of classrooms) is not explicitly prohibited, provided that such use does not interfere with the learning environment and learning activities at Hug.

Under exceptional documented circumstances and approved by administration, exceptions to the above restrictions may be made.

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### Consequences for violating principles of electronic device expectations:

- 1) First Offense: Student receives a verbal warning and the teacher/staff reteaches expectations.
- 2) Second Offense: Electronic device is confiscated by teacher/staff and returned to the student at the end of the period.
  - a) Teacher/Staff reteaches expectations.
  - b) Teacher inputs minor behavior with resolution and makes contact with family via phone call, email, google voice, etc.
- 3) Third Offense: Electronic device is confiscated by teacher/staff and turned in to the Dean's office.
  - a) Teacher/Staff reteaches expectations.
  - b) Teacher makes contact with Dean's via email/phone and electronic device is picked up and turned in to the main office.
  - c) Teacher inputs minor behavior with resolution and makes contact with family via phone call, email, google voice, etc.
  - d) Student may pick up phone in main office at the end of the day.
- 4) Fourth Offense: Electronic device is confiscated by teacher/staff and turned in to the Dean's office.
  - a) Teacher/Staff reteaches expectations.
  - b) Teacher makes contact with Dean's via email/phone and electronic device is picked up and turned in to the main office.
  - c) Teacher inputs minor behavior with resolution and makes contact with family via phone call, email, google voice, etc.
  - d) Parent/Guardian, or approved pick up person per Parent/Guardian, must pick up electronic device in main office. The electronic device will not be given to the student.
- 5) Fifth and Subsequent Offense: Electronic device is confiscated by teacher/staff and turned in to the Dean's office.
  - a) Teacher/Staff reteaches expectations.
  - b) Teacher makes contact with Dean's via email/phone and electronic device is picked up and turned in to the main office.
  - c) Dean inputs major behavior and makes contact with family via phone call, email, google voice, etc. Further discipline will be issued based on the WCSD behavior matrix.
  - d) Parent/Guardian, or approved pick up person per Parent/Guardian, must pick up electronic device in main office. The electronic device will not be given to the student.

\*\*If at any time in this process a student refuses to relinquish their electronic device, follow instructions, or becomes defiant, student will immediately be referred to the deans for further appropriate consequences.

